

OFFICE OF THE CLERK
UNITED STATES DISTRICT COURT
SOUTHERN DISTRICT OF OHIO

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324 POTTER STEWART U.S. COURTHOUSE
100 E. FIFTH STREET
CINCINNATI, OH 45202

TO ALL APPLICANTS FOR ADMISSION TO PRACTICE IN THIS COURT

THE FOLLOWING INFORMATION IS OFFERED FOR YOUR GUIDANCE

The next examination will be given on
Tuesday, June 1, 2004 at 1:00 p.m.

Please report to the Jury Orientation Room (Room 917) in the Potter Stewart U.S. Courthouse at Fifth and Main Streets between 12:30 and 1:00 p.m. on the above date. The exam length is one (1) hour.

The exam will cover the Federal Rules of Civil Procedure, the Local Rules of the United States District Court for the Southern District of Ohio, the Federal Rules of Evidence and federal statutes covering jurisdiction and venue of the federal court. The current version of the Local Rules may be found on our website at www.ohsd.uscourts.gov.

All applicants will be informed by letter of the test results. Please do not call our office for this information. The date and time for the swearing-in of those who successfully pass the exam will also be included in this letter.

Thank you in advance for your cooperation.

**APPLICATIONS WILL BE ACCEPTED UNTIL
Friday, May 21, 2004**

Respectfully,

Karen F. Jones
Karen F. Jones
Resident Deputy-in-Charge